

Town of Lunenburg

Architectural Preservation District Commission

Chair: Richard McGrath
Vice Chair: Jim LaVeck
Clerk: Cullen Dwyer
Member: Brian Corcoran
Member: Matthew Kehrer

Meeting Minutes: Tuesday May 24th, 2016

Call to Order:

Chairman McGrath opened the meeting at 7:04 PM

Review of Minutes:

Minutes from the meeting on 4-26-16 were reviewed. McGrath made a motion to approve the minutes as read, and LaVeck seconded the motion. The board voted approval.

The unapproved minutes from the meeting on 3-29-16 were not printed out and McGrath tabled their approval until the next meeting.

Public Comment:

None.

New Business:

McGrath informed the board that, though it is still not entirely prepared, the APD bylaw is now operational. The APDC will begin accepting applications for Certificates to Alter. Richard will prepare forms for applications to be reviewed and approved before the next meeting.

Old Business:

The board reviewed the latest draught of the flow chart prepared by Corcoran. This involved a close reading of sections 7 and 8 of the bylaw, much discussion and interpretation of how the wording in the bylaw would be codified in regular procedure.

It was recognized that stone walls were specifically protected in the bylaw, but that demolition of a stone wall would probably not require a building permit, and would therefore be exempted from APDC oversight. The board recognized that special procedures would be needed to deal with these situations.

The board reviewed design guidelines contributed by members in fulfillment of section 9 of the bylaw. Hard copies were distributed covering topics of roofs, cellars and foundations, temporary buildings, and alternate versions of sections 1 and 2 of the guidelines. The board agreed to read these over and discuss them at the next meeting.

Motion to adjourn: LaVeck, second: Corcoran, unanimous vote to adjourn at 8:50 PM

Respectfully Submitted,
Cullen Dwyer, recording clerk